



## **Laboratory QA/QC Officer and Analyst**

Sienna Environmental Technologies is seeking a part-time QA/QC Officer and Laboratory Analyst for our in-house PCM lab. The role is based out of our Buffalo office and is approximately 24 hours per week.

The daily functions of the position include collection, monitoring and reviewing all QC data, and conducting internal audits of the laboratory's technical operations. This position includes daily sample log-in, preparation, analysis, quality control, compilation of laboratory reports, and submission of reports to in-house personnel and clients.

We are centrally located in the Elmwood Village in Buffalo with ample free parking and public transit access. Sienna is a woman and minority-owned firm and equal opportunity employer. In keeping with our commitment, Sienna encourages women, minorities, and military veterans to apply. We're a team of engaging, intelligent, and energized folks who are committed to making an impact in the world. We offer a friendly, employee centric culture and are passionate about our staff, their lives, happiness and personal growth.

### **The Responsibilities:**

- Conduct regular internal audits of the laboratory's entire technical operations
- Ensure that all QC is being performed in accordance with company Standard Operating Procedures and Quality Assurance/Quality Control Plan
- Perform calibration of flow meters utilized by field staff
- Perform sample preparation and laboratory analysis by PCM (Phase Contrast Microscopy)
- Compile, file, redirect and transmit laboratory reports to clients

### **The Requirements:**

- Minimum of 1 year previous educational or professional lab experience with phase contrast microscopes
- Verification of completion of 40- hour NIOSH 582 training is strongly preferred
- Strong work ethic and high level of integrity; excellent communication and problem-solving skills
- Ability and initiative to self-pace and manage daily workload while adapting quickly to changing situations
- Ability to pass MVR (motor vehicle record) check and drug test
- Flexible schedule including the ability to work evenings or Saturdays on an as-needed basis

**Pay Range:** Sienna is dedicated to ensuring fair and equitable compensation for our employees. The pay range for this position is from \$20.00 - \$25.00 per hour. The specific compensation for the successful candidate will be determined based on their knowledge, skills, and experience.

**Interested?**

Email resumes in confidence to Jennifer Cocco in Human Resources at [jcocco@siennaet.com](mailto:jcocco@siennaet.com). Not ready to apply but want to learn more? Feel free to email your questions or give us call at 716-332-3134 x306. We look forward to hearing from you